

How to complete captains feedback reports on WTU

1. Sign in to www.whostheumpire.com
2. Click on log in button situated at the top right hand corner of the screen.
3. You may now enter your Username, which is your email address and enter your password.
4. Once you have entered your email address and password you must now select the **Your Database** drop down menu and click Cricket, you may then click proceed.
5. You will now be taken to a screen which will ask you to click [HERE](#) to continue to your database. When you click [HERE](#) you will be taken through to the main Who's The Umpire database.
6. You should now successfully have logged in and be able to access all the necessary features of Who's The Umpire to which you have been granted access.
7. The report icon will not show until 8.00pm on the day of the game
8. The menu is down the left hand side of the screen.
9. Go to fixtures.
10. Put in the home team and the date of the game, click Find.
11. Click the report icon against the umpire's name. 
12. The away captain only needs to complete the ground report on one of the umpire reports, on the other put not applicable in all the drop down boxes and if you are the home captain put not applicable in all the drop down boxes on both reports.
13. You may save the report as a draft and return later for additional editing. To do this, click the SAVE button below (disc with green tick) without ticking Final Version. To continue editing, follow the same procedure as you used for getting to this stage. Once you have finally completed the form tick the final version box, then click on the SAVE button
14. **IMPORTANT: You only need to single click the Save icon below. Please do not double-click.**



If a captain marks an umpire as 3 or below in any category, then it is suggested they put a comment in the comments box.

