



**THE GORDON RIGG  
BRADFORD PREMIER LEAGUE**



<b>Minutes of Management Board Meeting Tuesday, February 8th, 2022 at 7.30pm at Cleckheaton CC</b>		
	<b>ACTION</b>	<b>DEADLINE</b>
<b>1 ATTENDEES</b> David Young (Chairman), Mark Heald (Chief Executive), Chris Leathley (Secretary), Alan Birkinshaw (Communications & Data Officer), Bill Holmes (Marketing & Sponsorship), Mick Varley (Treasurer), Nasa Hussain (EDI Officer), Peter Arundel, Neil Johnson, Chris Marsden and Life VP President Bob Shackleton		
<b>1. APOLOGIES</b> Bob Schofield, David Clegg, Philip Radcliffe, Brian Pearson		
<b>2. MINUTES OF LAST MEETING</b> Minutes of previous meeting were approved Boundary measurements not limited to 40yds		
<b>3. MATTERS ARISING</b> <ul style="list-style-type: none"> <li>None</li> </ul>		
<b>4. CHAIRMAN'S REPORT</b> <ul style="list-style-type: none"> <li>David Young attended John White's funeral, Chris Leathley went to Ray Illingworth funeral</li> <li>David Young has had a call from the Chairman of Halifax League to refresh relationships with the BPL. Huddersfield League are meeting with Yorkshire Premier Leagues chairman Alan Birkinshaw and Yorkshire Cricket Board chairman Chris West regarding becoming a Premier League</li> <li>David Young is in conversation with Huddersfield League and Shopblocks regarding website interface with Play Cricket and other outstanding issues.</li> <li>Name of Key holder of County season ticket to change to DY. Payment made by Bob Shackleton who will be reimbursed.</li> </ul>		
<b>5. CHIEF EXECUTIVE'S REPORT</b> <b>Mark Heald guided the meeting through points 5-8 to assign key tasks and dates for their completion</b> <b>MARKETING &amp; SPONSORSHIP</b> <ul style="list-style-type: none"> <li>Sponsorship Bill Holmes and Mick Varley confirmed that Gordon Rigg had renewed their sponsorship for a further year.</li> <li>Promoting Gordon Rigg at the dinner with pens and key rings at place settings</li> <li>Mick Varley said the league need to be seen to 'give something back' to Gordon Rigg. He proposed Loyalty cards be issued to each club and banners be produced for all 48 clubs.</li> <li>Marshall Woolridge have renewed their advertising and their request for 10 mins to speak at the AGM was agreed</li> </ul>		
	DY  DY  DY	21/2
	BH to inform AB/MV  CM liaise with BH	

<ul style="list-style-type: none"> <li>No reply yet from All Rounder Cricket or Ask.</li> <li>Naz from Mini Travel Exec taking £500 banner advert</li> <li>Open Clubhouse pulled out but have had five leads from their advertising.</li> <li>BH suggested he is negotiating with potential sponsors and starting in on a £1k fee CM may have an interested company Impact Clothing</li> <li>Handbook 750 copies to be printed – Revenue approx. £1,350. It was agreed all clubs would be supplied with 10 free of charge.</li> </ul>	AB	Print deadline March 1
<p><b>7 ADMINISTRATION &amp; MEETINGS</b></p> <ul style="list-style-type: none"> <li>A meeting for all captains to be arranged for the beginning of April</li> <li>DLS/Scorers courses arranged in March</li> <li>Safeguarding – AB four clubs didn't turn up at Morley for training. They have been advised to seek other available courses.</li> <li>CSO must have a DBS and clubs must notify secretary Chris Leathley who there CSO is and the date of expiry of their DBS.</li> <li>YCB Affiliation fees have been reduced for 2022 meaning clubs in our league with two teams will be invoiced for £50, a reduction of £40.</li> <li>Clubmark instructions about reaccreditation have been circulated to all clubs. Every club with Clubmark must reaccredit by June 30, 2022</li> <li>All clubs must submit a current certificate of insurance with details of the Public Liability cover to the league secretary by March 31, 2022.</li> <li>EDI Form to be compiled</li> </ul> <p>The disciplinary form needs updating and a new EDI Form created</p>	<p>CL to arrange PR to arrange</p> <p>CL to email clubs</p> <p>AB in newsletter</p> <p>AB in newsletter</p> <p>CL email clubs</p> <p>DY/AB/NH</p>	<p>Returns prior to any ckt played</p> <p>Feb 13</p> <p>Returns by 31/3 Newsletter Feb 20</p> <p>ASAP</p>
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<p><b>8 CRICKET OPERATIONS PR</b>  <b>Priestley Shield Draw</b></p> <ul style="list-style-type: none"> <li>As we did not specify to clubs that there would be a cut off at 32 entries to the Shield, we had 35 entries and decided that all 35 should be included in the draw, with a preliminary round of 3 matches on Sunday April 17<sup>th</sup>. The teams in the preliminary round to be the 3 teams received after the initial 32, along with 3 teams selected randomly by computer generated program. There will be no reserve date for the preliminary round as the first round is the following Sunday.</li> <li>The draw has been circulated to all clubs and posted on the website</li> </ul> <p><b>Player Photos on Play Cricket</b></p> <ul style="list-style-type: none"> <li>Additional settings have now been included within Play Cricket. Previously we had to insert a photo or image for all League Registered Players</li> <li>There is now a new setting (which we have adopted) where photos will only be required for players aged 18 and over.</li> <li>Process – As a result of the change, there are approximately 300 registration records where the photo or image needs deleting for players under 18 years of age. I have already deleted about 100 of these, and the rest will be done over the course of the next week.</li> <li>When a League Registered Player reaches their 18<sup>th</sup> birthday, it will flag up an action on the relevant club's Play Cricket Action Centre page that a photo is required for the named player. It will also flag this up on the League Administrator's Action Centre page for the League to monitor and chase clubs up as necessary.</li> <li>All Club Play Cricket Main Administrators have been informed of the changes by email</li> </ul>	<p>All actions completed by PR prior to board meeting</p> <p>Ongoing</p>	
<p><b>9. SECRETARY'S REPORT</b>  <b>Annual Dinner</b></p> <ul style="list-style-type: none"> <li>Final stages of preparation now activated ie liaising with Queens hotel – latest number is 370</li> <li>Contract ready to sign</li> <li>Table Plan started</li> <li>Names and Main course orders submitted by clubs</li> <li>IT bill to be agreed and confirmed</li> </ul> <p><b>Clubs causing concern</b></p> <ul style="list-style-type: none"> <li>Updated information reported relating to three clubs. Only is now giving cause for concern.</li> <li>It was agreed that Chris Leathley should notify the club concerned to tell them that they have until March 1 to confirm whether or not they will</li> </ul>	<p>All actions completed or in the process of completing with the Hotel and to be finalised by no later than 1/3/22</p> <p>CL</p>	<p>CL spoken to Club concerned on 13/2 and</p>

<p>be able to put out two teams required for league membership.</p> <ul style="list-style-type: none"> <li>If unable to field two teams, the club will be allowed to fulfil one of their team's setoff fixtures but will be informed that they will not be allowed to remain in the BPL after season 2022.</li> </ul>		<p>follow up email on 15/2</p>
<p><b>10. TREASURER'S REPORT (MV)</b></p> <ul style="list-style-type: none"> <li>Mick Varley reported the league has 40k in current account and 80k overall</li> <li>David Young is cancelling the Team Viewer subscription.</li> <li>Mick Varley is looking at the latest Insurance bill to see how it compares with the 2021 bill.</li> <li>£40 refreshments paid for by NH plus £40 tape to be reimbursed - agreed</li> <li>Action being taken to pursue money owed by the former league treasurer</li> </ul>	<p>DY</p> <p>MH/BP before next Board meeting 15th</p>	
<p><b>11. RAISING STANDARDS/CRITERIA BH</b></p> <ul style="list-style-type: none"> <li>Documents sent out at Last board meeting,</li> <li>In conjunction with compliance. Simple list to be compiled for MH/AB to check then sent to clubs</li> </ul>		<p>Around 15/2</p>
<p><b>12. AOB</b></p> <ul style="list-style-type: none"> <li>Former league treasurer John France has had to go into a care home due to illness</li> <li>Mick Varley wants to see effort put into recovering records and old league tables from the Central Yorkshire League</li> <li>Nasa Hussain has found someone who is willing to speak to Management Board re unconscious bias for 90 minutes free of charge at Karmand Centre on Wednesday, February 23, 7.30pm.</li> </ul> <p><b>There being no other business the meeting ended at 9.30pm Date of next Meeting Tuesday 15th March 2022</b></p>	<p>PA/CL to email all Central Yorks league Clubs a s a p.</p> <p>CL to invite board members asap</p>	